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Minutes of the Board Meeting of the Bio-Based and Biodegradable Industries Association Ltd.

The Board of the BBIA met on May 24th 2019 at 10am at the Institute of Directors, 116 Pall Mall, London SW1Y 5ED.

Present were Andy Sweetman Chairman, Jens Hamprecht Vice Chairman, Tony Breton Treasurer by skype link, Kieran MacSweeney, whilst apologies were received from Philip Charlton-Smith, Jeremy Jacobs and Harold Naylor.

Also present were Paul Mines as representative of BBIA at the Plastics Pact and Managing Director David Newman who introduced Mr Hector Grant of the company N4PBS Ltd that administer BBIA accounts and files.

The agenda of the meeting discussed and deliberated upon was as follows:

1. welcome from the Chairman
2. approval of the Board meeting minutes from 13th February 2019 attached
3. approval of the annual accounts for 2018 and to propose these to the AGM
4. approval of the fee structure for 2020 and to propose these to the AGM
5. approval of the budget for 2019 and to propose these to the AGM
6. approval of the workplan for 2019 and to propose these to the AGM
7. report on the Plastic Pact from Paul Mines
8. Any other Business

1. The Chairman welcomed members and called the meeting quorate with 4 of the 7 Board members being present. Board members undertook to respect the rules regarding competition and to not discuss company business during the meeting. He welcomed Mr Grant to the meeting.
2. The minutes of the Board meeting of February 13th 2019 are attached and are formally approved.
3. Tony Breton illustrated the accounts as finalised for 2018 showing a small surplus of £6,444. He explained that the Res Urbis project shows a loss because we have to advance the funding given by the EU before we get reimbursed at the end of the project. The Board approved the accounts as attached to these minutes and agreed to present them for approval to the AGM.
4. The Board approved maintaining the fee structure for 2020 unvaried with respect to 2019 and to propose this to the AGM.
5. Tony Breton illustrated the Budget for 2020 which is very similar to the turnover of 2019 with the exception of a new grant received from the EU for the Usable Packaging project that gives BBIA €300,000 over three years, beginning in June 2019. The Board approved the budget as attached to these minutes and to propose this to the AGM.



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6. David Newman illustrated the work programme for 2019 as attached to these minutes and the Board discussed and approved this. Regarding the bioeconomy activities, Paul Mines informed the Board that no meetings of the IBLF have been called to date. The proposed sector deal under the aegis of Steve Bagshaw has shown no further progress. However an Industrial Challenge fund for £60 million dedicated to research on plastics has been activated and various applications for funding from this are in course.

Jens Hamprecht highlighted the need to be specific about soil mulch and will adjust and edit the draft paper sent to him by David Newman before sending to BEIS as a policy document.

On standards work Tony Breton informed the Board that the proposal for Home Compostable carrier bags should be forthcoming from CEN in August and this will require some work from us. He also stated that we should be thinking about how biomaterials benefit climate change mitigation, as a tool to reach out to policy makers.

7. Paul Mines reported on the Plastic Pact that around 70 people took part in the recent meeting on flexibles in which a grudging acknowledgement of the role of compostables was made. Further, there was a general admission that plastic flexibles are not being recycled at all. Dan Cooke of Viridor spoke up in favour of recycling compostables. Jens Hamprecht suggested that we should ask for specific proposals around applications.

There being no other business the Chairman thanked Board members and Paul Mines for their participation and closed the meeting at 11.15am

Signed on this day....

Andy Sweetman
Chairman

David Newman
Managing Director